

## First and Last Name

123 Ministry Lane  
City, State, and Zip Code  
Cell Phone: (941) 867-5309  
Email: [Sam@ChurchAnswers.com](mailto:Sam@ChurchAnswers.com)

## Education

*Doctor of Ministry in Church Revitalization (2012)*  
Southeastern Baptist Theological Seminary

*Master of Arts in Missiology (2008)*  
The Southern Baptist Theological Seminary

*Bachelor of Science in Business Administration (2000)*  
University of South Florida



**Commented [S1]:** Do not add academic prefixes or suffixes in your name as it will seem pretentious. Your academic credentials will be evident in the next section.

**Commented [S2]:** In order to have a more professional-looking resume, remove the hyperlink to any email addresses or websites. In a Word doc, right click within the text and then click "Remove Hyperlink" in the dialogue box.

**Commented [S3]:** Try not to use abbreviations in the resume, if possible.

**Commented [S4]:** Add the year the degree was earned.

**Commented [S5]:** Include a photo, preferably of you and your family. To adjust the photo, click on it and use the handles in the corners. I suggest using "In Front of Text" in the "Wrap Text" section in the dialogue box. Right click on the photo to see the dialogue box.

**Commented [S6]:** You do not need to include a ministry goal or objective on the resume itself. I suggest including this information in a cover letter.

**Commented [S7]:** Include a brief summary of how God worked.

## Pastoral Leadership Experience

- Senior Pastor, First Baptist Church Jefferson, FL (2008-present)  
During my tenure God has blessed FBC with much fruit. Average weekly attendance has grown from 500 to 700. A second worship service was started in 2012. Two new church plant partnerships were completed, as well as several international and national mission trips. Staff structure was reworked, including several new hires. We adopted an unreached/unengaged people group, funding an entire year of mission work.
- Campus Pastor, Journey Church in Miami, FL (2004-2008)  
At my campus, a Spanish-speaking ministry was started, several new Community Group classes were started, a day school was started, and a medical community outreach program was implemented. In addition to leading at the campus level, God provided for me the opportunity to lead at the church-wide level through the pastoral team and multi-site strategy team. During my tenure, Journey Church averaged 1,500 in weekly attendance between the two campuses.
- Bi-Vocational Pastor, New Harmony Baptist Church in Tampa, FL (1999-2004)  
I began pastoring here in college. Upon my arrival, the church was not holding regular services due to large declines. We started a regular Sunday morning service, and while the congregation was small, attendance steadily grew to an average of 75 people. Several capital improvements were completed, and we began a new outreach program in the community.

## Ministry Experience

- Southeastern Theological Seminary (2013-present)  
I teach leadership classes each semester in the D.Min. program.
- Editorial Advisor and Contributor, *Church Executive Magazine* (2010-present)  
I consult and write for the magazine on numerous topics and projects.
- Task Force Member, Florida Baptist Convention (2009-2012)  
I worked with a team to recommend several forward-thinking objectives for Florida Baptists.
- Trustee, the Southern Baptist Theological Seminary (2008-2011)

**Commented [S8]:** Include other ministry work here, even if in an unpaid capacity. For those with limited ministry experience, include volunteer work at your home church.

**Commented [S9]:** If possible, give a one-sentence description of the work.

**Commented [S10]:** Don't use odd fonts. Stick with New Times Roman, Calibri, or Arial.

## Corporate Experience

- U.S. and Canada Commodity Analyst, Paulson Energy Services, Tampa, FL (2002-2004)  
As a buyer and seller of commodities (predominantly electric power and natural gas) in the western North American futures markets, my role consisted of managing a \$100+ million energy portfolio of large industrial end-users. I implemented market strategies for over 100 clients that resulted in savings of approximately \$10.5 million during my tenure. I was the primary point of contact for suppliers, and I saw deal implementation from start to finish, completing 200+ power and natural gas agreements.
- Credit Analyst, Union City Bank, Tampa, FL (2000-2002)  
I was responsible for underwriting loans of large corporations ranging from \$1 million to \$1.25 billion. My role included financial analysis, deliverables to the loan committee, and client sales presentations.

**Commented [S11]:** Include your corporate experience and also give a brief description of your role at each place of employment.

## Published Works

Focusing predominantly on issues of church health, I have written several articles and blog posts. Below is a selection of these works.

- *Church Executive*, Editorial Advisor and Contributor (2010-present)  
I write regular articles, as well as a blog.
- *Outreach Online*, Featured and Founding Blogger (2006-2009)  
My blog, *Church Forward*, was one of the featured blogs by *Outreach Magazine*.
- I have written for the following publications: *Leadership Journal*, *HomeLife*, *ChurchLeaders.com*, *Your Church*, and *Building for Ministry*. I also blog at *YourDomain.com*.

**Commented [S12]:** If you write, then you don't need to give a comprehensive list of all your articles. Include a selection to give readers an idea of what you write.

## Speaking Experience

God has blessed me with opportunities to speak at several venues across the United States. Some of these venues include revivals, associational meetings, and state conventions.

**Commented [S13]:** Don't forget to include any speaking outside of sermons in your home church.

## Personal Background

- Birth date: February 12, 1980
- Ordained and licensed at Azalea Baptist Church in St. Petersburg, FL (1999).
- I married the love of my life, Wendy, on June 15, 2000. She graduated from the University of South Florida and has a M.Ed. from Southeastern University. We have two sons and a golden retriever.
- I run half-marathons and marathons. My guilty pleasure is watching baseball. My team is the Tampa Bay Rays. My favorite movie genre is the Western. John Wayne is the best actor of all-time.

**Commented [S14]:** This section needs to be brief, but don't be afraid to include a couple of anecdotes that give insight into your personality.

## References

*Dr. Mike White*  
Vice President  
LifeWay Christian Resources  
One LifeWay Plaza  
Nashville, TN 37234  
(615) 867-5309

*Dr. Clem Von Kanel*  
Professor, Biblical Theology  
Southeastern Seminary  
PO Box 1889  
Wake Forest, NC 27588  
(919) 867-5309

*Dr. Sam Rainer*  
Lead Pastor  
West Bradenton Baptist Church  
1305 43rd Street W  
Bradenton, FL 34209  
(941) 867-5309

**Commented [S15]:** NEVER use the phrase "references available upon request." ALWAYS list your references. Make sure to ask their permission before sending the resume. Some resume readers may call references before contacting you.

**Commented [S16]:** If your resume is more than a page, include page numbers on the pages following the first page. Do not put a page number on the first page.